**QUESTIONIAR FOR THE SCHOOL MANAGER ON GUILD LINES TO “ABOUT US” SECTION**

* Formality of yourself
* Aims and Objectives of the school
* Qualifications of the teachers
* Types of certificates Awarded in the school
* Academic School records achieved and what level more you want to reach
* Who are those that can attend this institute?
* Is there a given range to number of students that are admitted?
* How is the accommodation of students structured (Day or boarding students) and their housing (Hostel or dormitories)
* Students will have to look for where they will stay if they are day students or management have measures in place for them.
* What are the maximum capacities of all the special buildings available on campus (Departments blocks, Library, Lab and the school halls)?
* Are there other skills that students are required to build in school aside the regular school activities?
* How is indiscipline Handed?
* Are handbooks of the rules of the school made available to student on their first day of being a TIVETcan?
* Why choose TIVET services?